



MINUTES
FINANCE ADVISORY COMMITTEE
REGULAR MEETING
TUESDAY FEBRUARY 21, 2023
6:00 PM
COMMUNITY ROOM
420 CAPITOLA AVENUE, CAPITOLA, CA 95010

CALL TO ORDER AND ROLL CALL

Committee Members present: Vice Mayor Kristen Brown, Councilmember Alexander Pedersen, Laura Alioto, Michelle Coffman, Anthony Rovai

Committee Members absent: None.

ORAL COMMUNICATIONS

Councilmember Pedersen requested that staff post Finance Advisory Committee (FAC) meeting minutes on the City's website to make them available to the public.

OTHER BUSINESS

None

Topic
<p>A. Approval of Minutes – Dec. 15, 2022 Minutes moved by Councilmember Pedersen, seconded by Vice Mayor Brown. Minutes unanimously approved with Committee Member Coffman abstaining.</p>
<p>B. TOT audit update Staff advised the committee that following a review of additional audit records provided by Beach House Rentals (BHR) a 15-day demand letter in the amount of \$147,761 was sent on Feb. 10, 2023. BHR has the right to appeal the amount due and staff is awaiting a response from the attorney's representing BHR.</p>
<p>C. Wharf project update Staff provided a summary of the project funding, expenses incurred to date, the project budget, and damages incurred during the Jan. 5th storm. Staff also discussed the City's insurance coverage and potential for FEMA and Cal OES funding for storm related damages.</p>
<p>D. Mid-year budget review The committee reviewed budget vs. actual performance through Dec. 31, 2022 and discussed staff requests for the use of additional one-time resources during the current fiscal year. The committee agreed with the use of \$220,000 of additional resources while maintaining a general fund balance of approximately \$5 million for Fiscal Year 2023-24 City Council Goals & Priorities.</p>
<p>E. Discussion of Items for Next Agenda FY 2023-24 Budget Preparation, Review City Council Goals & Priorities, Update on TOT Audit, Appointment of Committee Chairperson and Vice Chairperson</p>

ADJOURNMENT

Anthony Rovai moved to adjourn the meeting at 6:53 PM, seconded by Vice Mayor Brown.