



**AGENDA**  
**FINANCE ADVISORY COMMITTEE**  
**REGULAR MEETING**  
**TUESDAY JANUARY 16, 2024**  
**6:00 PM**  
**CITY HALL UPSTAIRS CONFERENCE ROOM**  
**420 CAPITOLA AVENUE, CAPITOLA, CA 95010**

**CALL TO ORDER AND ROLL CALL**

Committee Members: Mayor Kristen Brown, Vice Mayor Yvette Brooks, Chairperson Michelle Coffman, Laura Alioto, Anthony Rovai

**ORAL COMMUNICATIONS** *(No action may be taken)*

*The Chair may announce and set time limits at the beginning of each agenda item.*

*The Committee Members may not discuss Oral Communications to any significant degree but may request issues raised be placed on a future agenda.*

**OTHER BUSINESS** *The Chair may announce and set time limits for speakers at the beginning of each agenda item.*

<b>Topic</b>	<b>Who</b>	<b>Min.</b>
<b>A. Approval of Minutes – Meeting of Dec. 19, 2023</b>	All	5
<b>B. Appointment of Chairperson and Vice Chairperson</b>	All	15
<b>C. 2023 TOT Audit Update</b>	Fin Dir	15
<b>D. FY 2023-24 2<sup>nd</sup> Qtr. Investment Report</b>	Fin Dir	15
<b>E. Discussion of Items for Next Agenda</b>	All	10

**ADJOURNMENT**

**Notice:** The Finance Advisory Committee meets on the Tuesday every other month at 6:00 PM in the Staff Conference Room in City Hall located at 420 Capitola Avenue, Capitola.

**Agenda and Agenda Packet Materials:** The Finance Advisory Committee Agenda is available on the City's website: [www.cityofcapitola.org/](http://www.cityofcapitola.org/) on Friday prior to the Tuesday meeting. If you need additional information, please contact the Finance Department at (831) 475-7300.

**Americans with Disabilities Act:** Disability-related aids or services are available to enable persons with a disability to participate in this meeting consistent with the Federal Americans with Disabilities Act of 1990. Assisted listening devices are available for individuals with hearing impairments at the meeting in the City Council Chambers. Should you require special accommodations to participate in the meeting due to a disability, please contact the City Clerk's office at least 24-hours in advance of the meeting at 831-475-7300. In an effort to accommodate individuals with environmental sensitivities, attendees are requested to refrain from wearing perfumes and other scented products.

**Appeals:** Any person who believes that a final action of this advisory body has been taken in error may appeal that decision to the City Council. Appeals must be in writing and delivered to the City Clerk's Office within ten (10) working days from the time of the boards' decision. The notice of appeal shall set forth appellant's name, phone number, address to which notices may be sent to the appellant, and the grounds upon which the appeal is made.