

City of Capitola

Finance Advisory Committee Meeting Minutes

Tuesday, October 21, 2025, 6:00 PM



City Hall Community Room
420 Capitola Avenue, Capitola, CA 95010

Members: Vice Mayor Margaux Morgan, Councilmember Susan Westman, Chairperson Anthony Rovai, Vice Chairperson Matt Arthur, Keith Cahalen, Emeline Nguyen, Leslie Nielsen

1. **Roll Call** – This meeting was called to order at 6:00 PM with all committee members in attendance.
2. **Additions and Deletions to the Agenda** - None
3. **Additional Materials** - None
4. **Oral Communications by Members of the Public**
 - Goran Klepic
5. **Staff / Committee Comments** - None
6. **New Business**

All items listed in “New Business” are intended to provide an opportunity for public discussion of each item listed. The following procedure pertains to each General Government item: 1) Staff explanation; 2) Questions; 3) Public comment; 4) Deliberation; 5) Decision.

A. Approval of Minutes – Meeting of Aug. 19, 2025

Recommended Action: Approve minutes

Motion to approve minutes: Council Member Westman

Second: Council Member Morgan

Voting: Minutes unanimously approved

B. Agenda Setting Procedures

Recommended Action: Receive staff report

Administrative Services Director Malberg presented the staff report. Following a discussion, the committee agreed that it will take two committee members to request a future agenda item.

C. 2025-2026 Finance Advisory Committee Goal Setting

Recommended Action: Receive staff report and recommend 2025-2026 goals

Administrative Services Director Malberg presented the staff report. Committee member Nguyen provided a matrix of 35 potential strategies for consideration by the committee. The committee requested staff to place in a prioritized order of attainable goals for further discussion.

7. **Adjournment**

The meeting was adjourned at 7:23 PM. The next regularly schedule Finance Advisory Committee meeting is on December 16, 2025, at 6:00 PM.
