

## Minutes of a Regular Meeting of the Capitola Historical Museum Board of Trustees on May 6, 2021

### 1. CALL TO ORDER AND ROLL CALL

President Kisling called the Regular Meeting of the Capitola Historical Museum Board of Trustees to order at 5:37 p.m. on Thursday, May 6, 2021, Online via Zoom.

PRESENT: Board Members Brian Legakis, Emmy Mitchell-Lynn, David Peyton, Dean Walker, and President Niels Kisling  
Youth Representative Joshua Henshaw,  
ABSENT: Board Members Pamela Greeninger and Gordon van Zuiden  
STAFF: Museum Curator Frank Perry  
GUESTS: None

### 2. ORAL COMMUNICATIONS

President Kisling asked if there were any oral communications. Board Member Legakis complimented Curator Perry on his work at the museum over the years.

### 3. APPROVAL OF MINUTES

#### A. Consider Minutes of April 1, 2021

President Kisling asked if everyone had a chance to review the draft Minutes. There being no discussion, the following action was taken:

ACTION: Board Member Peyton moved, seconded by Board Member Mitchell-Lynn, to approve the Minutes of April 1, 2021, as submitted. The motion carried unanimously.

### 4. REPORTS OF OFFICERS AND CURATOR

#### A. Treasurer's Report (August, October, January and April) ~ None

#### B. President's Report

President Kisling noted that he and Board Member Peyton helped clean the museum ready for reopening.

#### C. Curator's Report

Curator Perry summarized the written Curator's Report that was sent to the board via email as follows:

1) He and Kathleen have mostly completed the basic curation of the recently donated Begonia Festival items. Everything has been numbered, repackaged in archival materials, and added to the inventory. He also recently cataloged several items donated by the Police Department.

2) Larry Laurent renewed the domain name "capitolamuseum.org." People who type this old address into their browser get bumped over to the current webpage.

3) Curator Perry informed the board that the green tape fell off our Volunteer parking sign, exposing "Sat. and Sun." Since we want the sign to be 7 days a week, he contact Public Works and they are making a new sign.

4) We have joined the California Association of Museums (CAMM). This is a good organization to belong to and not very expensive.

5) With respect to a new sign for the Museum, we are waiting on permission from the city to have it put up.

6) Curator Perry said he is waiting for the new library to be completed and for Public Works Director Steve Jesberg to give him a tour of our display areas. He then plans to design and set up the inaugural displays.

7) He said we have received quite a few donations in response to the last newsletter. Usually these donations trickle in over several months.

4. C. Curators Report (Continued)

8) His article on the naming of Capitola was published by MAH.

9) Curator Perry said he would like to do a walking tour for board members and other volunteers about Capitola's makeover 100 years ago by architect George McCrea and his assistant, Helen Benbow. This promises to be a fun and different kind of tour as we explore the various changes McCrea proposed to the village area. Some came to fruition, but others did not. In some respects, he was ahead of his time. Suggested date: Saturday, May 15, 9:30-11:00 a.m. Meet at Museum with mask. He said it would be nice to have someone take photos of the tour. I plan to record the audio so I can produce a video by combining the sound with the still pictures of the tour and historic photos. The board suggested two tours, one on the 15th and one on the 22nd. President Kisling will announce. Curator Perry will take sign-ups.

D. Report on Volunteers

The board discussed the need for more volunteers and for more of the existing volunteers to sign up for slots. President Kisling will email the group and report on the success of the first weekend. Board Member Peyton reports that George Wightman will be volunteering on Fridays from 2 to 4 p.m.

5. BUSINESS

A. Reopening

Board Member Peyton reported on his experiences the previous Saturday. Everything went very smoothly. Visitors were enthusiastic and appreciative. The then and now photos were especially popular with locals. He gave out one mask to someone who did not have one. People followed the arrows and exited through the back door. He spent much of the time outside rather than behind the desk.

B. Recruitment of new Curator

Curator Perry says several very qualified people have expressed interest in the job. Board Member Mitchell-Lynn noted that the supporting document says 2013 on it. Curator Perry will inform the City that this may need to be corrected.

C. Ending Board Member Terms and Re-application

In an email to the board prior to the meeting, Board Member Greeninger advised she has reapplied. Board Members Peyton and Legakis said they will also reapply.

D. Funding for Library Exhibit

Curator Perry explained that additional funding may be needed for the inaugural library exhibits since we are near the end of the fiscal year and funds in the annual budget are dwindling. After board discussion, the following action was taken:

**ACTION:** Board Member Legakis moved, seconded by Board Member Mitchell-Lynn, to approve spending up to \$1,000 from the Donations Fund, if needed, for the Library exhibits. The motion carried unanimously.

6. INFORMATION ITEMS

7. ADJOURNMENT

On a motion of Board Member Mitchell-Lynn, seconded by Board Member Walker, the Capitola Historical Museum Board of Trustees unanimously adjourned at 6:35 p.m. to its next regular meeting to be held on **Thursday**, June 3, 2021, at 5:30 p.m., Online via Zoom.

Respectfully submitted by Frank Perry, Curator