

Minutes of a Regular Meeting of the Capitola Historical Museum Board of Trustees on October 7, 2021

1. CALL TO ORDER AND ROLL CALL

President Kisling called the Regular Meeting of the Capitola Historical Museum Board of Trustees to order at 5:35 p.m. on Thursday, October 7, 2021, Online via Zoom.

PRESENT: Board Members Pamela Greeninger, Brian Legakis, Emmy Mitchell-Lynn, David Peyton, Gordon van Zuiden, Dean Walker, and President Niels Kisling
Youth Representative Joshua Henshaw
ABSENT: None
STAFF: Museum Curator Deborah Osterberg
GUESTS: None

2. ORAL COMMUNICATIONS

Board Member Legakis mentioned that he is in Mesquite, NV, and they are heading to the Grand Staircase in Utah for some wilderness camping.

Board Member Peyton thanked Board Members Greeninger and Walker for their volunteer efforts at the Capitola Beach Festival. He also wanted to especially thank Joshua for all his help both days of the festival. Joshua worked alongside him the entire weekend making sure things were taken care of for the various events. He wanted the board to know what a delight it was working with him at the Beach Festival and how lucky we are to have him on our board.

3. APPROVAL OF MINUTES

A. Consider Minutes of September 9, 2021

President Kisling asked if everyone had a chance to review the draft Minutes and asked if there were any corrections. There were none. President Kisling and Board Member Greeninger thanked Curator Osterberg for preparing the minutes while Pam was out of town.

ACTION: Board Member Walker moved, seconded by Board Member Mitchell-Lynn, to approve the Minutes of September 9, 2021, as submitted. The motion carried with Board Member Greeninger abstaining.

4. REPORTS OF OFFICERS AND CURATOR

A. Treasurer's Report (October)

President Kisling asked if Treasurer Legakis received the information from the City in order to prepare Treasurer's Report. He had not. Curator Osterberg said she checked with Assistant to the City Manager Larry Laurent, but wasn't able to obtain the information.

Treasurer Legakis informed the board that Senior Accountant Mark Sullivan is the person in Finance who generally provides the museum's financial information for the report, and it would probably be better for the treasurer to meet directly with Mark to obtain the information rather than having Curator Osterberg go through Larry.

In light of the difficulties obtaining information, particularly now that he is traveling more, Treasurer Legakis informed the board that he would be stepping down as Treasurer as of tonight. He feels someone who doesn't travel so much would be a better candidate for the position. He spoke to Board Member Walker who said he would be willing to step into the position.

There was discussion about the legality of acting on this tonight since it was not on the agenda. Board Member Greeninger believes there are provisions in the Museum Bylaws in this regard, however, she does not have a copy with her. Board Member Walker mentioned that the Bylaws call for a monthly Treasurer's Report, and we might want to review that.

After discussion, the board decided to go ahead and take the following action:

ACTION: President Kisling moved, seconded by Board Member Mitchell-Lynn, to appoint Board Member Walker as Interim Treasurer and to confirm the appointment at the next meeting. The motion carried unanimously.

4. REPORTS OF OFFICERS AND CURATOR (Continued)

B. President's Report

President Kisling informed the board that we ran an outreach table in front of the Museum at the Art & Wine and Beach Festivals. The table in front of the museum actually drew people to the museum and might be something we would want to do more frequently.

C. Curator's Report

Curator Osterberg summarized the written report that was sent to the board. She discussed the Focal Point feature in the Santa Cruz Sentinel, Facebook posts for Art & Wine and the Beach Festival, as well as stating she wrote two articles for the Fall Sunset Newsletter on the Capitola paintings of Peelor and Dodero and the upcoming rotating exhibits for the Capitola Library on neighborhoods which will start in late October. She also prepared a Volunteer recruitment sign which she put up at the Museum, the City Hall Bulletin Board and at the Capitola Senior Center.

She was happy to report the Museum carpet has been professionally cleaned.

Curator Osterberg informed the board that she met with artist Ann Thiermann to discuss commissioning a painting for the collection showing indigenous people fishing and processing foods at Capitola (Soquel Creek, lagoon, and ocean shoreline). She is interested in getting another painting done for the next exhibit.

In addition, Curator Osterberg attended meetings of local history groups, rehoused the Mary Lee Lincoln donation (graduation dress) in acid-free enclosure, began a box inventory in the Archives Storage Room, and continued transcribing the Helen Benbow Letters.

She informed the board that a donation of \$50 was made by Margot Bauer.

Curator Osterberg advised that she is planning to decorate the Museum for Halloween and would encourage volunteers to dress up that weekend during their shifts.

D. Report on Volunteers

President Kisling commented on a new volunteer, Maverick, who is a friend of his son Jack. Maverick requires an aid to be with him in order to volunteer. Maverick and his aid, Christopher, worked two shifts with him as he trained them. President Kisling believes they will make a great volunteer team.

Board Member Peyton said we have a handful of new volunteers, as well as another person who needs a partner to work with her as she can't work alone. He does feel we need to get others to volunteer so that the same people don't get burned out.

Curator Osterberg said she would like to incorporate a notice about museum volunteer opportunities at the Library.

Board Member Legakis said he previously mentioned the possibility of planning a social gathering to get volunteers together and wonders if that might be possible in the future?

Board Member Mitchell-Lynn would like to see bringing on more young people - perhaps students from New Brighton Middle School - to volunteer. She thinks it could be really beneficial. Curator Osterberg would like to get together with some of the history teachers to see if we can work out a program about better involving local history in their curriculum.

Board Member Legakis agreed and said perhaps we could intern college students as part of their Museum Studies courses. He would like to pilot a program at our museum if someone else on the board would like to help him.

5. BUSINESS

A. Results of the 360 Photogrammetry of Artifacts ~ move image with your mouse

<https://spinzam.com/shot/?idx=290303>

<https://spinzam.com/shot/?idx=297176>

Swim Cap - Capitola Historical Museum

5. A. BUSINESS (Continued)

Curator Osterberg reviewed the results of the 360 Photogrammetry of Artifacts which was done at the Museum of Art and History. She said it was very interesting to do and responded to comments from board members. She plans to work with Larry Laurent to upload the images to the Museum website.

- B. Museum Agreement for One Time Use of Scan(s) by Researcher and Agreement for Capitola Historical Museum Use of Scans. Slight revision of Image Reproduction & Research Policy (One Time Use of Scans agreement and letting image owner/donor receive copies of image free of charge)

Curator Osterberg informed the board that she created a Museum Agreement for One Time Use of Scan(s) by Researcher and an Agreement for Capitola Historical Museum Use of Scans. In addition, she made a slight revision to the Image Reproduction & Research Policy.

- C. Fall Sunset Newsletter

President Kisling said the newsletter is almost done, and he will be sending out a draft for the board to review tomorrow. He said he may be able to print it on Monday. Curator Osterberg said Monday is a city holiday and wondered if Wednesday would work. It was decided to gear for next Wednesday for printing and folding/stuffing envelopes for the newsletter.

6. INFORMATION ITEMS

Board Member Peyton said he had lunch with Frank Perry last week and that Frank asked that he say hello to everyone for him. Board Member Peyton mentioned some of the things Frank is working on and board members and Curator Osterberg also mentioned a few things.

Curator Osterberg has wanted to do a painting with fishermen and artist Ann Thiermann agreed it would be a good idea to do. She will be getting together with the artist to discuss the project.

Board Member Mitchell-Lynn discussed her interest in forming a subcommittee to consult with artist Ann Thiermann, Martin Rizzo-Martinez, and hopefully someone from the Amuh Mutsun Tribal Band in order to better inform the content of the proposed mural Curator Osterberg spoke about. She is very supportive of the project and believes it is important that we open up the process for input from tribal members and historians who specialize in Indigenous history.

Board Member Legakis said he would be interested in serving on the committee. He spoke highly of Ann Thiermann, saying she is more than an artist, but a scholar in this area.

Curator Osterberg said someone contacted her about the potential donation of a mortar and pestle, and she would be meeting with her tomorrow.

7. ADJOURNMENT

On a motion of Board Member Mitchell-Lynn, seconded by Board Member Legakis, the Capitola Historical Museum Board of Trustees unanimously adjourned at 6:38 p.m. to its next regular meeting to be held on **Thursday, November 4, 2021**, at 5:30 p.m., Online via Zoom.

Respectfully submitted by Pamela Greeninger, Secretary

APPROVED BY THE BOARD AT ITS MEETING ON 11/4/2021