

Capitola Historical Museum Board of Trustees

Meeting Minutes of a Regular Meeting on November 3, 2022

1. Call to Order and Roll Call

President Niels Kisling called the Regular Meeting of the Capitola Historical Board of Trustees to Order at 5:34 p.m. on Thursday, November 3, 2022, in the City Hall Community Room, 420 Capitola Avenue, Capitola, CA and online via Zoom.

PRESENT In person: Board President Niels Kisling, Board Vice President, Dave Peyton, and Board Members Emmy Mitchell-Lynn and Mary E. Hay, acting secretary

ABSENT: Gordon van Zuiden and John Mulry (excused)

STAFF: Museum Curator Deborah Osterberg

GUESTS: Juliette Thompson, potential Youth Representative.

2. ORAL COMMUNICATIONS

President Kisling gave an overview of the Youth Representative Position Duties and Ambassador Museum Shift. He encourages the Youth Representative to sign up for a shift (under 18 requires a parent or adult volunteer to be in attendance during the shift). He also gave a copy to Juliette.

Curator Deborah Osterberg made mention of Stanley Stevens, UCSC and map librarian/History of Capitola. She had calls from people who were related to Capitola named Sievert and ran Leo's Sign Shop from the 1930-1980. She will include the information in the upcoming exhibit, "Capitola - "Signs of the Times".

3. APPROVAL OF MINUTES

Consider Minutes of October 6, 2022

President Kisling asked if everyone had a chance to review the draft of Minutes and if there were any corrections. Seeing none, the following action was taken:

ACTION: Trustee Emmy Mitchell-Lynn moved and was seconded by Vice President Dave Peyton, to approve the Minutes of October 6, 2022, as submitted. The motion carried unanimously

4. REPORTS OF OFFICERS AND CURATOR

A. President's Report

The following was accomplished:

- Newsletter mailing
- Installed shelf for Curator
- Met with a new contact Paul Ruiz
- Finalized and hung menus at Shadowbrook
- Volunteered for two Museum shifts
- Sent e-version of newsletter

B. Curator's Report

Due to the length of the report, please refer to the entire report that was submitted via email

- \$350 in donations received from the Newsletter
- The video is working perfectly now
- Curator will be at the Museum most days starting now
- Transferred all the bound Hihy-Younger Archive volumes and indexes from the Archives Storage and placed them in the new locking cabinet along with the oversized books and author signed books from the Volunteer Reference Library.
- Updated the Volunteer Manual.
- Requested new "Disabled" sign.
- Cleaned up display cases at City Hall and Museum.
- Deborah said the Capitola Village Halloween Parade was Incredible!
- Need to make a list of the Artwork in Storage for City Hall
- Note to change the date for Ted Burke/Shadowbrook to 11/14.
- New Book for the Volunteer Library, We Are Not Animals - Indigenous Politics of Survival,
- Rebellion and Reconstitution in Nineteenth Century California by Martin Rizzo-Martinez.

C. Report on Volunteers

- Deborah working on a position description for Volunteers, including the qualifications needed and when completed will send to the Volunteer Center
- Emmy suggested sending to Classrooms and Cabrillo for assistance.

5. BUSINESS

- A. Historical display for Plein Air (Sunday, November 6, 2022) at Jade Street Park. Deborah will be there at 09:00. The event runs from 10:00-4:00. Interested volunteers are welcome to assist.
- B. New City Hall receptionist, Lillianna offered to write "Thank You" cards from the City to donors. Deborah stated that the Past Perfect Software presents a new way to track the above information will be very helpful as its web-based software.
- C. The Executive Committee met and discussed moving the meeting to the museum.
 - a. There are issues with hearing/sounds bouncing off all the hard surfaces and also the table arrangements. Discussion ensued with Dave Peyton noting a construction aspect.
 - b. Deborah noted that a new Conference Room is being created upstairs at City Hall.
- D. Discussion of the By-Laws
 - a. Sub-Committee to review By-Laws going forward and when completed, it will be forwarded to the City Council Agenda.

6. INFORMATION ITEMS

(Board members and curator may comment on matters of a general nature or identify items for future Board consideration.)

Logo- Niels handed out ideas for the hats. All ideas will be considered.

Deborah noted that in 2024 there will be a commemoration of the 150th Anniversary of the Capitola Venetian Hotel.

7. ADJOURNMENT

The Capitola Museum Board of Trustees adjourned at 6:35pm to its next regular meeting, to be held on Thursday, December 1, 2022 at 5:30 p.m. The meeting will be held in-person in the Community Room (masks highly recommended) at Capitola City Hall, located at 420 Capitola Avenue and simultaneously on Zoom. Motion to adjourn accepted by Mary Hay and seconded by Niels Kisling.

Respectfully Submitted by Mary E. Hay, Interim Secretary

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