



## AGENDA

### Capitola Historical Museum Board of Trustees Regular Meeting

Thursday, December 1, 2022, 5:30 p.m.  
Capitola Community Room (420 Capitola Avenue –  
masks highly recommended)  
& Online via Zoom

1. CALL TO ORDER AND ROLL CALL  
Board Members: Emmy Mitchell-Lynn, David Peyton, Gordon van Zuiden,  
Mary Hay, John Mulry, and President Niels Kisling  
Youth Representative:  
Museum Curator: Deborah Osterberg
2. ORAL COMMUNICATIONS –
3. APPROVAL OF MINUTES  
A. Consider Minutes of November 3, 2022
4. REPORTS OF OFFICERS AND CURATOR  
A. President's Report  
B. Treasurer's Report  
C. Curator's Report  
D. Report on Volunteers
5. BUSINESS  
A. Welcome and swear in new Youth Representative.  
B. Preparations for participation in Laura Hecox Day at the Santa Cruz Museum  
of Natural History.  
C. Discussion of preparations for the new exhibition. Discuss 2022 Closing Date  
(Tentatively – Sunday, January 1<sup>st</sup>) and 2023 Opening Date in March.  
D. Ideas for new sales items.
6. INFORMATION ITEMS  
(Board members and curator may comment on matters of a general nature or  
identify items for future board consideration.)
7. ADJOURNMENT  
The Capitola Museum Board of Trustees will adjourn to its next regular meeting,  
to be held on Thursday, January 5, 2023 at 5:30 p.m. The meeting will be held in-per-  
son in the Community Room (masks highly recommended) at Capitola City Hall, located  
at 420 Capitola Avenue and simultaneously on Zoom.

Join Zoom Meeting

<https://us02web.zoom.us/j/89155185869?pwd=UnR4Y1dPSmkzZUxvNE44ZkhGazUyQT09>

Meeting ID: 891 5518 5869

Passcode: 248710

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Passcode: 248710

Find your local number: <https://us02web.zoom.us/j/89155185869?pwd=UnR4Y1dPSmkzZUxvNE44ZkhGazUyQT09>

Remote participation is possible in the form of emailed public comment.

### **How to comment via email:**

1. As always, send additional materials to the Capitola Historical Museum via [dosterberg@ci.capitola.ca.us](mailto:dosterberg@ci.capitola.ca.us) by 5 p.m. the Monday before the meeting and they will be distributed to agenda recipients.

2. During the meeting, send comments via email to [dosterberg@ci.capitola.ca.us](mailto:dosterberg@ci.capitola.ca.us)

- Identify the item you wish to comment on in your email's subject line.

- Emailed comments will be accepted from the start of the meeting until the Chair announces that public comment for that Consent Agenda/Public Hearing item is closed.

- Emailed comments should be a maximum of 450 words, which corresponds to approximately 3 minutes of speaking time.

- Each emailed comment will be read aloud for up to three minutes and/or displayed on a screen.

- **Emails received by [dosterberg@ci.capitola.ca.us](mailto:dosterberg@ci.capitola.ca.us) outside of the comment period**