

# Capitola Historical Museum Board of Trustees

## Meeting Minutes of a Regular Meeting of April 6, 2023

### 1. CALL TO ORDER AND ROLL CALL

Acting President Dave Peyton called the Regular Meeting of the Capitola Historical Museum Board of Trustees to Order at 5:31 p.m. on Thursday, April 6, 2023 in the City Hall Council Chambers, 420 Capitola Avenue, Capitola, CA

PRESENT: In person – Acting President, Dave Peyton; Board Members, Emmy Mitchell-Lynn, Roger Wyant, Gordon van Zuiden, Juliette Thompson and Mary E. Hay, Acting Secretary.

ABSENT: Enrique Dolmo, Jr.

STAFF: Museum Curator, Deborah Osterberg

GUEST: Niels Kisling

### 2. ORAL COMMUNICATIONS

A. Community member, Niels Kisling recently visited the Cambria Historical Museum and learned their exhibits are static and don't change. He met with the President of the Museum and learned that the days they are open are the same as ours.

B. Trustee Gordon van Zuiden voiced suggestions on future exhibits for our museum in the next 5 years. How they attracted events in the 1920s thru the 1950s was mainly thru aquatic events and also dance venues at Hawaiian Gardens, and Saba, which were dance venues. Acting President Dave Peyton mentioned the re-invention of the Begonia Festival from a water event to currently a beach event.

C. Museum Curator, Deborah Osterberg brought up the Santa Cruz County History Fair at the Felton Community Hall on May 13, 2023 from 1:00 p.m. until 5:00 p.m. Flyers were handed out and volunteers for the event included Dave Peyton, Emmy Mitchell-Lynn and Juliette Thompson.

### 3. APPROVAL OF MINUTES

A. Consider minutes of March 2, 2023

Acting President Dave Peyton asked if everyone had a chance to review the draft of the minutes and if there were any corrections. Seeing none, the following action was taken:

ACTION: Acting President Dave Peyton moved and was seconded by Board member Emmy Mitchell-Lynn, to approve the minutes of March 2, 2023, as submitted. The motion carried unanimously, with Board member Mary Hay abstaining.

### 4. REPORTS OF OFFICERS AND CURATOR

A. Acting President's Report

- Acting President Dave Peyton was ill for the two previous weeks. Nothing to report/wrapped up Exhibit Training.
- Discussion of some of Curator's report placed below.

#### B. CURATOR'S REPORT

- Curator Deborah Osterberg to purchase a storage shed for gardening tools for outside the museum in order to free up more space in the museum closet.
- She will purchase a Past Perfect training CD when one on the new software is made available.
- She met with Chloe Woodmansee, Assistant to the City Manager, regarding the museum budget for next year. There will be a slight increase for museum supplies. A request was made for more collection storage which the Curator estimated between \$3-6 thousand annually.
- Museum phone and Internet service interruptions continued throughout the month but were finally solved with new IT equipment.
- *Santa Cruz Sentinel* interview on the new exhibition worked out well.
- Completed an article on the new exhibition for the April issue of the Capitola-Soquel Times. Plan to do another article in May.
- Spoke with Peter Dwares, owner of the Capitola Mercantile, on a donation to reproduce a large set of historic images for display at the Mercantile.
- The Volunteer Reception had about 100 visitors enjoying the refreshments and viewing the exhibition. Artist Ann Thiermann came for the installation of her painting in the City Council Chambers.
- See full Curator's Report attached.

#### C. REPORT ON VOLUNTEERS

- Acting President Dave Peyton noted the total of visitors for March 2023 was 249 which was down from a high of 279 last year, which was mostly due to inclement weather.
- The new volunteer training should occur soon and will be scheduled in the museum's off time. Brian Legakis has volunteered to help train. Discussion on having an Ad hoc committee to focus on training and involvement of volunteers.
- Discussion ensued at this point with Board member Emmy Mitchell-Lynn noting that she is unable to get the shifts and times that she can help with. There was discussion on Volgistics sign-up/cancellation issues and also on the lockbox procedures.
- Public Works will need to repair the bathhouse doors, hardware and locks and painting.
- Museum Curator Osterberg questioned if we can track on Volgistics. Board member Emmy Mitchell-Lynn will research what the site can accomplish. Acting President Dave Peyton and volunteer Niels Kisling will work together on getting information.
- Museum Curator Osterberg also wants to be open on Memorial Day, Monday, May 29<sup>th</sup>.

### 5. BUSINESS

A. Spring Newsletter to be out by the end of April. Volunteer Niels Kisling will need the information by April 21<sup>st</sup>. Acting President Dave Peyton will do a profile on Youth Board member Juliette

Thompson, and new Board member profiles for Roger Wyant and Enrique Dolmo, Jr. will be done by Curator Osterberg and Board member Emmy Mitchell-Lynn, respectively.

B. Santa Cruz History Fair, hosted by the San Lorenzo Valley Museum, and partially funded by UCSC, will be on Saturday, May 13<sup>th</sup> from 1:00 p.m. until 5:00 p.m. in the Felton Community Hall. Volunteers for the event from 10:00 a.m. until 6:00 p.m. are Acting President Dave Peyton, and Board members Emmy Mitchell-Lynn and Juliette Thompson.

C. Curator Osterberg will coordinate with Board member Gordon van Zuiden on using his research on 1920s swimming races for our display at the History Fair.

## 6. INFORMATION ITEMS

A. Review of Museum by-Laws tabled to the next meeting.

B. Suggestions for the new Museum logo are tabled to the next meeting.

C. Discussion regarding the current vacancy on the Board.

D. Discussion of landscape ideas and Bathhouse repairs need to be identified.

E. Gordon asked when work on Rispin and the Capitola Wharf may commence and was told between April and October for the Rispin garden and October for the wharf.

F. Volunteer Niels Kisling reported the death of Frank Hill this morning and inquired about a sympathy card. Curator Osterberg mentioned that the San Lorenzo Valley Museum keeps several pre-signed cards on hand for such cases.

G. Thank you letters need to go out, also. Acting President Dave Peyton, Curator Osterberg and Board members Emmy Mitchell-Lynn and Mary E. Hay volunteered to assist with this endeavor.

## 7. ADJOURNMENT

The Capitola Museum Board of Trustees adjourned at 6:35 p.m. to its next Regular meeting to be held on Thursday, May 4, 2023 at 5:30 p.m. The meeting will be held in-person in the Community Room (masked highly recommended) at Capitola City Hall, located at 420 Capitola Avenue. Motion to adjourn made by Board member Emmy Mitchell-Lynn and seconded by Board member Roger Wyant and unanimously approved.

Respectfully Submitted by Mary E. Hay, Acting Secretary.