

Capitola Historical Museum – Board of Trustees Meeting Minutes for September 7, 2023

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 5:32 p.m.

Board Members present were: Emmy Mitchell-Lynn, David Peyton, Mary Hay, Roger Wyant and Brian Legakis. Members absent were Enrique Dolmo and Gordon van Zuiden. Also present were Youth Representative Juliette Thompson and Museum Curator Deborah Osterberg.

2. ORAL COMMUNICATIONS

Brian Legakis noted that the Pacific Grove Natural History Museum caters to children by displaying a Brown Bear, having cabinets that contain curiosity exhibits, and mood music from Parrotts. It is the oldest Natural History Museum in the state of California. It also contains static displays and galleries.

Roger Wyant also mentioned that the Pidgeon Point Lighthouse has a museum.

Deborah met with staff at the Capitola Library about wanting to put in a special exhibit in 2024 for the centennial of the Venetian Court. She suggested an exhibit of Venetian Court artwork. This may require the museum purchasing its own art display panels. She also suggested to the library that very large, mounted exhibit panels of the Rispin Mansion could be hung on the library's high walls. She is awaiting further response from the library after they check with their administration.

3. APPROVAL OF MINUTES

A. Consider of Minutes of August 3, 2023

President Dave Peyton asked is everyone had a chance to review the draft of the Minutes and is there were any corrections. Seeing none, the following action was taken: ACTION: Trustee Emily Mitchell-Lynn moved to accept and was seconded by Trustee Brian Legakis with the minutes be accepted as presented.

4. REPORTS OF OFFICERS AND CURATOR

A. President Dave Peyton reported that he is receiving interested Volunteers from the Volunteer Center

B. Curator's Report

- Deborah noted a wheeled cart was purchased by the museum
- Deborah got permission from artist Don Ramie to use his drawing of the museum for our new sign.

- Emmy, Juliette, and Deborah are working on getting rid of the excess cardboard, rehusing the Campo Del Mar dishware into new boxes and purchased box of the dishware on Etsy to add to the collection.
- Juliette put the small photos of Capitola in a binder by street name.
- The Tour of the Castro Adobe was attended by 5 of us. It is in Watsonville off Buena Vista exit.
- Beach Festival -planning for float and looking for people to try on outfits for the float, which has a \$100 refundable deposit.
- The Museum received a \$500 check from the Capitola Mercantile.
- Brian Legakis thanked Deborah for taking care of archival pieces.
- See full Curator's Report.

C. President's Report

- Dave reported a total of 874 Volunteers for August, which is 50 more than reported last year.
- Dave represented the Museum at George Weightman's funeral on September 23, 2023.

5. BUSINESS

A. Coordination of Art & Wine Festival Participation on Sept. 9 & 10

- Deborah noted a 9:00 am arrival on September 9 (Emmy and Ron) for exhibit case of Acme Beer, etc. Roger with Landscape Plan copy, also. Take Large Umbrella to use in place of pop-up as space is constrained.
- Museum Shifts as follows: Friday 9/8 10-12, 12-2 is Kate Clark. Enrique follows at 2-4 close. Saturday 9/9 12-2 Erin and 2-4 Barbara. Sunday shifts are: 10-12 Asa Murphy, 12-2 Mary Hay, 2-4 Paul Ruiz.

B. Beach Festival Plan – September 23 & 24

- 75X45 Photograph, Emmy in period costume with (boy) costume on opposite side, Hotel Capitola from cardboard, Deborah in White Dress with lights, Brian on safety with battery, Border around to distribute weight, Life vest required and two paddles of long length, All stuff to storage the day before (Beach Picture Frame), Sandbags for legs of popup for wind, Painting boards, lights, construct Hotel Model, Volunteers needed Saturday, September 16 @ 09:00 at Museum to go to Corp Yard.

C. Preparations for the Beach Festival Float

- Deborah to meet with Thea on float construction

D. Store Merchandise and 2024 Calendar

- Emmy Fonts/layouts for sale (?) Selections made. Discussion ensued and mark selections.

6. INFORMATION ITEMS

A. Volunteer Committee

B. City Safety Committee

- Deborah missed the meeting. Safety Checklist available
- New Exhibit hinted "Camp Capitola"

C. Museum Landscape Plan

- Per Public Works, the sidewalk should be started in the next few weeks.
- Thank you to Brian for volunteering to be our Float Skipper!

7. ADJOURNMENT

The Capitola Museum Board of Trustees will adjourn to its next regular meeting, to be held on Thursday, October 5, 2023, at 5:30pm. The meeting will be held in-person in the Community Room (masks highly recommended) at Capitola City Hall located at 420 Capitola Avenue. Motion made by Board Trustee Emmy Lynn-Mitchell and seconded by Board Trustee Brian Legakis and was unanimously approved.

Respectfully submitted by Mary E. Hay, Secretary