

**Capitola Historical Museum Board of Trustees – Board Meeting
Minutes of December 7, 2023**

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at by President Dave Peyton at 5:02pm.

Board Members present were: David Peyton, Mary Hay, Enrique Dolmo, Roger Wyant and Gordon van Zuiden. Members absent/excused were: Emmy Mitchell-Lynn and Brian Legakis. Also present were: Guest Patrick White, Youth Representative Juliette Thompson and Museum Curator Deborah Osterberg,

2. ORAL COMMUNICATIONS

None

3. APPROVAL of MINUTES

Consideration of Minutes of November 2, 2023. President Dave Peyton asked if everyone had the change to review the draft of the minutes and if there were any corrections. Seeing none, the following action was taken: ACTION: Trustee Roger Wyant moved to accept and was seconded by Trustee Enrique Dolmo with the minutes be accepted as presented.

4. REPORTS OF OFFICERS AND CURATOR

A. President Dave Peyton reported that more details will be forthcoming on the Volunteer Orientation and Training to be held on Saturday, February 24, 2024 in the City Council Chambers.

B. Curator Deborah Osterberg Report (see attached) that the photos for the City gift of a Historic Photo Album for JoJo's 80th Birthday Celebration are ready. She also reported that she was a guest on KSQD on November 27, 2023 and will also attend the City Council Meeting on December 14, 2023 regarding the CWIP video on UTUBE. Roger Wyant suggested adding a QR code to

the exhibit that will be installed on the Capitola Wharf. Deborah also mentioned a Small Museums Webinar with the American Association of State and Local History with people from all over the country.

She also stated that Public Works is going to work on raising the foundation under the Bath Houses, and also noted that the Beach Festival Committee donated another box of photos.

C. President Peyton gave a report on the volunteers and mentioned that the total number of visitors for November 2023 was 604 which is up from the count for November 2022, which was 480. He noted that the notices coming from the Volunteer Center after the New Year will contain the information on the Volunteer Orientation on Saturday, February 10 from the hours of 11:00-1:00. President Peyton is interested in determining if it would be advantageous to expand the Museum Board. The museum's expanded outreach has stretched the volunteer museum board and adding additional board members may take pressure off the board. He also presented the possibility of upgrading our Board of Trustees to a larger group containing the Business Community. The Curator said she must check with the City Clerk on the appropriate procedures for changing the by-laws and possibly expanding the board size.

5. BUSINESS

A. Board Assistance in dismantling the current 2023 exhibit, and installation of the new exhibition, "*Little City Under Canvas*" – The 150th Anniversary of Camp Capitola. Assistance in January and February 2024 would be greatly appreciated and would include both removing the 2023 exhibition and installing the new exhibition including helping create a diorama of Camp Capitola. Roger Wyant volunteered to assist with this project. Per Deborah, the new exhibition will cover the period from June 18, 1874 thru 1890s. The whole Museum will have a "tent theme". Deborah noted that the Beach Cottage will be tented for fumigation of termites and needs a dehumidifier to help maintain and preserve the structure. At this point, discussion ensued. Gordon suggested video of this year's exhibit for archival purposes.

B. Plans for the Spring Volunteer Training session – Dave Peyton proposed recruiting new volunteers using more formal recognition, so that they can see their work in progress.

C. 2024 March 16 is the tentative opening with plans for speakers. Deborah will ask the author of the book on the Capitola Venetian to speak to the volunteers. Patrick stated that the newsletter is turning into a good draw attention to the museum and suggested interviewing former City Employees for future articles. Dave Peyton wants to emphasize the importance and the specific role that the volunteers play at the Museum and wants to integrate Capitola into the bigger picture (where they come from). How did they get here, who came, what did they do here?

D. Ways that the Museum is assisting the Capitola Wharf Enhancement Project. Deborah stated that the donation account is only meant for Museum and was told by City staff that a 6K donation from a private donor was made specifically for the wharf timeline exhibit panel. The museum will supply the background history and photographs when the time comes.

E. Updates/suggestions for new sales items. Per Dave, Emmy told him that the calendar shipment from Vista Print didn't come out and was wet when it arrived. A mention was made about having a silhouette on the hats. The next museum newsletter will focus on natural history. Frank Perry was asked to write an article since his new book on the geology of the Monterey Bay Area will come out in January 2024. The Natural History Museum has an exhibit on kelp which should be mentioned in the newsletter. Deborah will add an article on sea moss collecting and the Thiermann painting will also be featured in the newsletter and made into a postcard. She will work with Board member Gordon van Zuiden on re-creating postcards from historic images for sale.

6. INFORMATION ITEMS

A. Volunteer Committee will meet 1 hour prior (4:00pm) to the Board Meeting (5:00pm). Dave Peyton noted that Volunteer Recognition should go to Volunteer Extraordinaire Kate Clark, who also volunteers at the Evergreen Cemetery.

Deborah stated she was happy to bring snacks to the Board meetings and will have the City reimburse board members who bring snacks if they wish to be reimbursed. Members felt that bringing snacks for the meetings could be done on a rotating basis by interested members.

B. City Safety Committee – Deborah noted the new Fire Alarm Box mounted on the wall inside the back door.

7. ADJOURNMENT

Board members Enrique Dolmo and Roger Wyant departed the meeting before adjournment and therefore there was no quorum for adjournment. The board meeting was adjourned at 6:45 p.m. by President Peyton. The Capitola Museum Board of Trustees' next regular meeting will be held on Thursday, January 4, 2024 @ 5:00 pm. The meeting will be held in-person in the Community Room at Capitola City Hall, located at 420 Capitola.

Respectfully submitted,

Mary E. Hay, Secretary