

Museum Board Meeting Minutes April 4, 2024

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order by President Dave Peyton at 5:40pm.

Members present: Trustee Enrique Dolmo, Trustee Mary Hay, Trustee Emmy Mitchell-Lynn, Trustee Roger Wyant and Museum Curator Deborah Osterberg.

Absent were Trustees Legakis and van Zuiden, also Youth Representative Juliette Thompson

2. ORAL COMMUNICATIONS

Curator Osterberg to place a replica of Patty Reeds Doll from the Donner Party into the current display.

Trustee Legakis' email to President Peyton suggested that a Board Member be responsible for assigning board meeting snacks/refreshments.

Curator Osterberg noted the need to ensure photo documentation of events with pictures. Trustee Mitchell-Lynn will assist with this.

President Peyton notes while visiting the museum, that a local resident suggested having a "Locals Day" event at the Museum at a special day and time.

3. APPROVAL OF MINUTES

Consideration of Minutes of March 7, 2024. President Peyton asked if everyone had a chance to review the draft of the minutes and if there are any corrections. Seeing none, the following action was taken:

ACTION: Trustee Wyant moved to accept the minute as presented and was seconded by Trustee Mitchell-Lynn with the minutes being accepted as presented.

4. REPORTS OF OFFICERS AND CURATOR

A. Per President Peyton, he worked the Curator Osterberg on the Exhibit and painting of the outdoor Museum sign with volunteer Patrick White and noted that the garden area is looking good!

B. Per Curator Osterberg, she is working with Chloe regarding the installation of pavers with deciding if they will be regular or fundraising pavers, regular to start. She will be trained on the workorder system. We will be receiving a new Blue Plaque for the Bathhouse and replacement for the Beach Cottage. April highlighting Blue Plaque Ceremonies. Landscaping has been \$1200 to date. New volunteer Mary O'Neill needs to get on Volgistics.

C. Curator Osterberg will speak to Chloe about working $\frac{3}{4}$ time. See attached in Meeting Packet

D. President Peyton said he has gotten some people interested and that all shifts for the coming weekend are filled!

5. BUSINESS

A. Preparations for the Santa Cruz History Fair on May 18, include an arrival time of 10:00 am and an ending time of 4:00 pm. The following people have volunteered for the event: President Peyton, Trustees Mitchell-Lynn, Dolmo, and Wyant. There was discussion on borrowing Pop-Ups (Dave) and on the logistics of the event.

B. The question of having the Museum Open on Memorial Day as a resounding affirmative.

C. See previous section 4 B.

D. The prints for possible postcards were disbursed to all to make notations of their favorites. There was discussion of other potential sales items.

E. Discussion of new museum logo tabled to next meeting.

6. INFORMATION ITEMS

A. Volunteer Committee

See previous comments in Section 2

B. City Safety Committee Meeting is upcoming

**Last-minute Motion by Trustee Wyant to spend \$300 on a sample T-shirt order was approved by Enrique and Dave. **

7. ADJOURNMENT

The Capitola Museum Board of Trustees will adjourn to its next regular meeting, to be held on May 2, 2024, at 5:00pm. The meeting will be held in-person in the Community Room (masks highly recommended) at the Capitola City Hall located at 420 Capitola Avenue. A Motion was made by Trustee Wyant and seconded by Trustee Mitchell-Lynn and was unanimously approved. Respectfully submitted, Mary E. Hay, Secretary