



## AGENDA

### Capitola Historical Museum Board of Trustees Regular Meeting

Tuesday, Sept. 5, 2017, 5:30 p.m.

Capitola Community Room, 420 Capitola Avenue

#### 1. CALL TO ORDER AND ROLL CALL

Board Members: Kathleen Church, Pamela Greeninger, Georgette Neal, David Peyton, Stephanie Tetter, Gordon van Zuiden, and President Niels Kisling.

Museum Curator: Frank Perry

#### 2. ORAL COMMUNICATIONS

#### 3. APPROVAL OF MINUTES

- A. Consider minutes of August 1, 2017

#### 4. REPORTS OF OFFICERS AND CURATOR

- A. Treasurer's Report (presented in Aug., Oct., Jan., April)
- B. President's Report
- C. Curator's Report
- D. Report on volunteers
  - a. Report of Task Force
  - b. Report on Volunteer Tea Aug. 26th

#### 5. BUSINESS

- A. Begonia Festival report
- B. Art & Wine Festival planning and engagement
- C. Shadowbrook fundraiser
- D. Newsletter for Fall
- E. Issue of steam-cleaning carpeting
- F. Possible revisions to bylaws

#### 6. INFORMATION ITEMS

(Board members and curator may comment on matters of a general nature or identify items for future board consideration.)

#### 7. ADJOURNMENT

The Capitola Museum Board of Trustees will adjourn to its next regular meeting, to be held on Tuesday, October 3, 2017 at 5:30 p.m. in the Capitola Community Room.

**Those requiring assistance to attend the meeting, including needs addressed by the ADA, are asked to contact the City Clerk at 831-475-7300 at least 24 hours prior to the meeting.**