

Minutes of a Regular Meeting of the Capitola Historical Museum Board of Trustees on August 7, 2018

1. CALL TO ORDER AND ROLL CALL

President Kisling called the Regular Meeting of the Capitola Historical Museum Board of Trustees to order at 5:36 p.m. on Tuesday, August 7, 2018, in the Community Room.

PRESENT: Trustees Pamela Greeninger, Rebecca Hobson, Georgette Neal, David Peyton, Gordon van Zuiden and President Niels Kisling

ABSENT: None

MUSEUM CURATOR: Frank Perry

2. ORAL COMMUNICATIONS

President Kisling asked if there were any oral communications at this time. Trustee Neal said that the bundt cakes that were left over from the Coloring Book event were taken to the Soquel Pioneers picnic and enjoyed by people attending that event.

President Kisling commented on the Museum's participation at the Capitola Art & Wine Festival. He needs someone to check with the Chamber of Commerce to make sure we are on their list to have our usual 2 tables and 2 chairs set up by the palm tree. Trustee Peyton said he would check with the Chamber and let him know. President Kisling said he would communicate to the board via email this month regarding that event. Trustee Hobson wondered if we could sell the Capitola Coloring Book at the event? She was informed we could have the books there and accept donations for them.

Trustee van Zuiden commented on the new library project which was put on hold. He asked if Curator Perry knew what the Council is doing? Curator Perry said he and Trustee Hobson spoke to Council Member Harlan at the book signing about the project. This matter was presented to the council again and they decided to move forward. Trustee Hobson commented that Council Member Harlan had originally voted no and changed her vote at the last meeting.

3. APPROVAL OF MINUTES

A. Consider Minutes of July 10, 2018

President Kisling asked if there were any comments or corrections to the draft minutes. Seeing none, the following action was taken:

ACTION: Trustee Peyton moved, seconded by Trustee Neal, to approve the Minutes of July 10, 2018, as submitted. The motion carried with Trustee van Zuiden abstaining.

4. REPORTS OF OFFICERS AND CURATOR

A. Quarterly Treasurer's Report (Presented in August/October/January/April)

Treasurer Hobson passed out the Fourth Quarter Financial Report for the period April 1 through June 30, 2018. She used the format from the last report in preparing the report. There was limited discussion regarding the Financial Report. Curator Perry informed the board that the City Council has approved the budget for FY2018-19.

ACTION: The Treasurer's Report for August 2018 was received as submitted.

B. President's Report - None

C. Curator's Report

Curator Perry reported on the following items:

1) The Museum received a couple donations of artifacts, including "Andy's Arcade tickets" and the City's Public Works Department gave the Museum several black and white aerial photos from 1990.

4. C. Curator's Report (Continued)

2) Madeline has been doing a lot of work while she has been off school. One of the projects she has worked on is the Museum's textile collections. Carolyn Swift and Judy Stein originally wrapped the textiles in acid-free paper and box, but they had not been looked at since.

3) He believes that he will move forward with the idea for a Capitola Obscura exhibit for next year.

4) As mentioned at the last meeting, there is another lock box located on the back of the Museum building in the event a spare key is necessary.

5) He has been talking with Carolyn Swift who was asking if we were doing anything for the City's 70th Birthday in January. He said it might be good to include a section in the Obscura exhibit.

6) Curator Perry informed the board that Frank Hill has an idea for a graphic map of Capitola. He shared a sample of one Frank has done for the State of California. There was discussion about this and interest from the board in looking into this with Frank Hill.

5. BUSINESS

A. Interview Applicants for Board Opening

The Board Members interviewed the two applicants for the one board vacancy, Brian Legakis and Coleton Tidwell.

President Kisling welcomed applicant Brian Legakis and board members introduced themselves to him. Mr. Legakis then introduced himself and responded to the Board Applicant Questions dated August 2018. He moved to Aptos in 1980 and provided information about his background as a teacher of art history at Cabrillo College since 1989. He informed the board that he recently retired and is ready to get involved in something and the opportunity with the Capitola Museum is something that interests him. Mr. Legakis discussed research he has done in museums across the United States and in Europe and is passionate and supportive of museums.

The board then welcomed and introduced themselves to applicant Coleton Tidwell. Mr. Tidwell informed the board that he is an accomplished musician, tenor sax and other instruments, and enjoys jazz. History is one of his passions and he is interested in learning more about Capitola history. Using the Board Applicant Questions board members received responses from Mr. Tidwell regarding those questions.

President Kisling informed each applicant that the board would be making a recommendation to the City Council, as the Council would be making the appointment.

Trustee van Zuiden asked if we could discuss Item 5.E., Vote on Applicants for Board Opening, at this time? It was the consensus of the board to do so.

E. Vote on Applicants for Board Opening

Each board member commented on the applicants and everyone felt fortunate to have two very qualified candidates to consider for the vacancy. Board members were particularly impressed with Brian Legakis's background as an art history professor at Cabrillo College, and his interest in photography among other things would be valuable to have on the board. The board was also impressed with Coleton Tidwell's energy and interest in serving on the Museum Board, but felt Mr. Legakis was the better qualified of the two applicants.

After Trustee discussion, the following action was taken:

ACTION: Trustee Greeninger moved, seconded by Trustee van Zuiden, to recommend Brian Legakis for appointment by the City Council to fill the board vacancy with term ending the second Thursday in June, 2021. The motion carried with Trustee Neal voting no.

5. BUSINESS (Continued)

B. Report on Coloring Book Event held July 21
Curator Perry said there were 34 books sold at the event and an additional 41 books since then.

Trustee Greeninger commented on the excellent turn out at the event and how special it was having Frank Perry and Frank Hill there to sign the coloring books. She said Frank Hill drew a special cartoon in each book he signed and shared stories of Capitola with attendees. She also said the mini bundt cakes from *Nothing Bundt Cakes* were a real hit.

Trustee Hobson informed the board that one of the reasons she suggested having the mini bundt cakes rather than having volunteers bake goods for the event is that we need to be careful about serving something to the public that they might be allergic to. Part of the reason for not having volunteer baked goods was because of allergies.

C. Report on Volunteers
Trustee Neal said we are up to 49 volunteers on Volgistics. August is completely filled except the last 5 days of the month. She reported that we had 1,363 visitors in July. She asked if someone could check her numbers to make sure she counted correctly. President Kisling said he would take responsibility for checking the figures and updating the spread sheet.

D. Vote on Purchase of Storage Cabinet
Curator Perry commented on the need for a storage cabinet that will keep the dust off the Museum's book collection that is in the storage facility. He is particularly concerned about the Hihn archives volumes.

After limited discussion of the purchase, the following action was taken:
ACTION: Trustee Peyton moved, seconded by Trustee van Zuiden, to approve the expenditure of funds from the Museum's special fund to purchase a metal storage cabinet for the book collection as recommended. The motion carried unanimously.

E. Vote on Applicants for Board Opening
[Note: Action was taken on this item following Item 5.A. on Page 2.]

6. INFORMATION ITEMS - None

7. ADJOURNMENT

On a motion of Trustee Hobson, seconded by President Kisling, the Capitola Historical Museum Board of Trustees unanimously adjourned at 7:30 p.m. to its next regular meeting to be held on Tuesday, September 4, 2018, at 5:30 p.m., in the Community Room, 420 Capitola Avenue, Capitola, CA.

Respectfully submitted by Pamela Greeninger, Secretary

APPROVED BY THE BOARD AT ITS MEETING OF 9/4/18