

**Minutes of a Regular Meeting of the Capitola Historical Museum Board of Trustees on
February 2, 2023** ***DRAFT***

1. CALL TO ORDER AND ROLL CALL

Acting Board President Dave Peyton called the Regular Meeting of the Capitola Historical Museum Board of Trustees to order at 5:32 p.m. on Thursday, February 2, 2023, in the Capitola City Hall Council Chambers, 420 Capitola Avenue, Capitola, CA, and online via Zoom.

PRESENT: In person: Acting President Dave Peyton and Board Members Emmy Mitchell-Lynn, Gordon van Zuiden (via phone) and Mary E. Hay

ABSENT: John Mulry (resignation via email during meeting) and Juliette Thompson (excused due to illness).

STAFF: Museum Curator Deborah Osterberg

GUESTS: Niels Kisling

2. ORAL COMMUNICATIONS

- A. As there was no board meeting in January due to the storms, and after two postponements, the Curator decided to hold the next Board Meeting as scheduled on February 2, 2023.
- B. Community member Niels Kisling voiced concerns regarding the Frank Hill murals and a vintage Capitola Begonia Festival poster (name of correct donor and contact information needed to send a thank you). After discussion Curator Osterberg duly noted his concerns stating that over the past couple of months she has spent Museum funds to have several of the murals framed. Since they are from the Soquel Post Office, most do not depict Capitola scenes and two murals may be better suited to be given to the new Summit Museum currently being developed. No action has yet been taken on this other than framing the artwork.
- C. A discussion regarding the cataloging and clarifying documentation of our whole collection ensued regarding hiring help, which is not yet required. Deborah gave a brief explanation that the scope of her understanding regarding events, activities, public requests and need for information delay proper cataloging, etc. Newspaper (monthly "Focal Point", other Museum outreach and events are vital for interaction. Emmy offered to attend meetings in her place and Dave wants to be sure the City of Capitola realizes the full scope of her position. Deborah noted that Chloe, assistant to the City Manager, allows additional hours this time of the year.
- D. At this time Business 5 A. Swearing in of new Board members appointed by the Capitola City Council was relocated in the agency (due to one of the prospective members having to leave early) with Acting President Dave Peyton having Enrique Dolmo, Jr. And Roger Wyant repeating the Oath of Office.

3. APPROVAL OF MINUTES

- A. Consider Minutes of December 1, 2022
Acting President Dave Peyton asked if everyone had a chance to review the draft Minutes and asked if there were any corrections. Seeing none, the following action was taken:

ACTION: Trustee Gordon van Zuiden moved and was seconded by Trustee Emmy Mitchell-Lynn to approved the minutes of December 1, 2023, as submitted. The motion carried unanimously.

4. REPORTS OF OFFICERS AND CURATOR

- A. Acting President's Report

- Dave thanked Niels for his participation
- Working with Deborah highlighted an overwhelming amount of moving parts and a huge expectation of the Curator and the Board.

- B. Treasurer’s Report (currently no Treasurer)
 - Curator Osterberg discussed in detail
 - Updated book store area/discussion on storage issues

- C. Curator’s Report
 - Curator Osterberg summarized her monthly report.
 - Kim Natuk finished the volunteer resource book list (Excel)
 - Email notification of resignation from John Mulry received

- D. Report on Volunteers
 - Acting President Dave Peyton noted the total
 - Recruitment needs to be a team effort
 - Deborah will advertise for volunteers through the Volunteer Center of Santa Cruz County

5. BUSINESS

- A. See #2D
- B. Board Elections will be held on March 2, 2023
- C. New exhibition and soft opening will be held on March 11 and March 18, 2023 respectively
- D. New Volunteer training Will be held on March 4, 2023 from 10:00 a.m. to noon
- E. City assistance with new Museum logo requested
 - a. An assortment of logo ideas for inspiration was provided
 - b. Deborah suggested the wharf and Hotel Capitola

6. INFORMATION ITEMS – None.

7. ADJOURNMENT

On a motion of () the Capitola Historical Museum Board of Trustees unanimously adjourned at 6:35 p.m. to its next regular meeting to be held on Thursday, March 2, 2023, at 5:30 p.m., in the Community Room (corrected after the meeting that the next meeting will be held in the Capitola City Hall Conference Room – upstairs) at Capitola City Hall, 420 Capitola Avenue, Capitola

Respectfully submitted by Mary E. Hay, Secretary