



**CAPITOLA LIBRARY ADVISORY COMMITTEE  
REGULAR MEETING AGENDA**

**TUESDAY, DECEMBER 13, 2016**

**3:30 PM**

**COMMUNITY ROOM  
420 CAPITOLA AVENUE, CAPITOLA, CA 95010**

**1. ROLL CALL**

**2. PRESENTATIONS**

A. Introduction of the new Chief of Police Terry McManus

**3. ADDITIONAL MATERIALS**

*Additional information submitted to the City after distribution of the agenda packet.*

**4. CHANGES TO AGENDA**

**5. ORAL COMMUNICATION**

*Oral Communications allows time for members of the Public to address the Committee on any item not on the Agenda. Presentations will be limited to three minutes per speaker. Individuals may not speak more than once during Oral Communication. All speakers must address the entire Committee and will not be permitted to engage in dialogue. A MAXIMUM of 30 MINUTES is set aside for Oral Communications at this time.*

**6. REPORT FROM FRIENDS OF CAPITOLA LIBRARY CHAPTER**

**7. REPORT FROM LIBRARY COMMISSION**

**8. REPORT FROM JOINT POWERS BOARD**

**9. COMMITTEE / STAFF COMMENTS**

*Library Advisory Members / Staff may comment on matters of a general nature or identify issues for staff response or future committee consideration.*

**10. CONSENT CALENDAR**

*All items listed in the "Consent Calendar" will be enacted by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Committee votes on the action unless members of the public or the Committee request specific items to be discussed for separate review. Items pulled for separate discussion will be considered following General Government.*

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- A. Consider the November 16, 2016, Regular Meeting Minutes of the Library Advisory Committee  
RECOMMENDED ACTION: Approve Minutes.

11. **GENERAL BUSINESS**

*General Business items are intended to provide an opportunity for public discussion of each item listed. The following procedure is followed for each Business item: 1) Staff explanation; 2) Committee questions; 3) Public comment; 4) Committee deliberation; 5) Decision.*

- A. Review of the Capitola Library Budget and Timeline Update  
RECOMMENDED ACTION: Receive Update.
- B. Consider Options for Temporary Services During Construction of the New Capitola Library  
RECOMMENDED ACTION: Make a recommendation to the City Council, and the Library JPA Board, that during construction of the Capitola Library the following steps are taken to help offset library service impacts:
1. Increase hours of adjacent libraries.
  2. Examine the feasibility of using City Hall to pick up holds.
  3. Consider establishing some libraries services, such as story time, at a City location.
- C. Review Capitola Branch Library Fundraising Strategy Outline  
RECOMMENDED ACTION: Receive report.
- D. Consider the Designation of a Library Advisory Committee Member to the Library Ad Hoc Design Committee  
RECOMMENDED ACTION: Designate member to sit on Ad Hoc Library Design Review Committee.
- E. Consider the 2017 Annual Meeting Schedule for the Library Advisory Committee  
RECOMMENDED ACTION: Approve the 2017 Annual Meeting Schedule for the Library Advisory Committee.

12. **ADJOURNMENT**

Adjourned to a Regular Meeting of the Library Advisory Committee to be held on Tuesday, February 14, 2017, at 3:30 p.m. at the Community Room located at 420 Capitola Avenue, Capitola.

**Note:** The Capitola Library Advisory Committee meets on the Tuesday every other month at 3:30 p.m. in the Community Room located at 420 Capitola Avenue, Capitola.

**Agenda and Agenda Packet Materials:** The Capitola Library Advisory Committee Agenda is available on the City's website: [www.cityofcapitola.org](http://www.cityofcapitola.org) on Friday prior to the Tuesday meeting. If you need additional information please contact the City Clerk at (831) 475-7300.

Any person seeking to challenge a Committee decision made as a result of a proceeding in which, by law, a hearing is required to be given, evidence is required to be taken, and the discretion in the determination of facts is vested in the Committee, shall be required to commence that court action

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within ninety (90) days following the date on which the decision becomes final as provided in Code of Civil Procedure §1094.6. Please refer to code of Civil Procedure §1094.6 to determine how to calculate when a decision becomes “final.” Please be advised that in most instances the decision become “final” upon the Committee’s announcement of its decision at the completion of the public hearing. Failure to comply with this 90-day rule will preclude any person from challenging the Committee decision in court.

**Americans with Disabilities Act:** Disability-related aids or services are available to enable persons with a disability to participate in this meeting consistent with the Federal Americans with Disabilities Act of 1990. Assisted listening devices are available for individuals with hearing impairments at the meeting in the Committee Chambers. Should you require special accommodations to participate in the meeting due to a disability, please contact the City Clerk’s office at least 24-hours in advance of the meeting at 831-475-7300. In an effort to accommodate individuals with environmental sensitivities, attendees are requested to refrain from wearing perfumes and other scented products.