



**SPECIAL MEETING  
AGENDA  
CAPITOLA PLANNING COMMISSION  
THURSDAY, NOVEMBER 18, 2010  
7:00 P.M. – COUNCIL CHAMBERS**

**1. ROLL CALL AND PLEDGE OF ALLEGIANCE**

Commissioners Burke, Harlan, Ortiz, Termini and Chairperson Newman

Staff:           Community Development Director Johnson  
                  Senior Planner Bane  
                  Minute Clerk Uharriet

**2. ORAL COMMUNICATIONS**

A.     Additions and Deletions to Agenda

B.     Public Comments

*Short communications from the public concerning matters not on the Agenda.*

**All speakers are requested to print their name on the sign-in sheet located at the podium so that their name may be accurately recorded in the Minutes.**

C.     Commission Comments

D.     Staff Comments

**3. APPROVAL OF MINUTES**

A.     November 4, 2010 Regular Planning Commission Meeting

**4. CONSENT CALENDAR**

*All matters listed under "Consent Calendar" are considered by the Planning Commission to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Planning Commission votes on the action unless members of the public or the Planning Commission request specific items to be discussed for separate review. Items pulled for separate discussion will be considered in the order listed on the Agenda.*

**A.     904 SIR FRANCIS AVENUE           #06-061 Time Extension           APN: 036-222-07**

Request for a one-year extension to a previously approved Coastal Permit and Architectural and Site Review for the remodel of an existing single-family residence and construction of a new second story in the R-1 (Single-Family Residence) Zoning District.

Environmental Determination: Categorical Exemption

Property Owner: Justin and Lisa Maffia, filed: 11/3/10

**B.     516 PARK AVENUE                   #10-094                               APN: 036-101-13, 45**

Design Permit for the construction of an accessory garage appurtenant to an existing single-family residence in the R-1 (Single-Family Residence) Zoning District.

Environmental Determination: Categorical Exemption

Property Owner: Charlie and Terre Thomas, filed: 11/2/10

**5. PUBLIC HEARINGS**

*Public Hearings are intended to provide an opportunity for public discussion of each item listed as a Public Hearing. The following procedure is as follows: 1) Staff Explanation; 2) Public Discussion; 3) Planning Commission Comments; 4) Close public portion of the Hearing; 5) Planning Commission discussion; and 6) Decision.*

**A. 4855 TOPAZ STREET**

**#10-055**

**APN: 034-131-25**

Appeal of a tree removal permit denial to remove a Japanese Maple tree on a property located in the R-1 (Single-Family Residence) Zoning District.

Environmental Determination: Categorical Exemption

Property Owner: Randall Epperson, filed: 8/18/10

**B. 530 MCCORMICK COURT**

**#10-091**

**APN: 036-101-24**

Conditional Use Permit and a Variance to parking to convert a single-family residence into a Bed and Breakfast use in the R-1 (Single-Family Residence) Zoning District.

Environmental Determination: Categorical Exemption

Property Owner: Marsha Taffett, filed: 10/26/10

6. Director's Report

7. Commission Communications

**8. ADJOURNMENT**

Adjourn to a Joint Meeting of the Planning Commission and the Traffic and Parking Commission to be held on Thursday, December 2, 2010 at 7:00 p.m., in the City Hall Council Chambers, 420 Capitola Avenue, Capitola, California.

THE FOLLOWING DECISIONS OF THE PLANNING COMMISSION CAN BE APPEALED TO THE CITY COUNCIL WITHIN TEN (10) CALENDAR DAYS FOLLOWING THE DATE OF THE COMMISSION ACTION: CONDITIONAL USE PERMIT, VARIANCE, AND COASTAL PERMIT. THE DECISION OF THE PLANNING COMMISSION PERTAINING TO AN ARCHITECTURAL AND SITE REVIEW CAN BE APPEALED TO THE CITY COUNCIL WITHIN TEN (10) WORKING DAYS FOLLOWING THE DATE OF THE COMMISSION ACTION. IF THE TENTH DAY FALLS ON A WEEKEND OR HOLIDAY, THE APPEAL PERIOD IS EXTENDED TO THE NEXT BUSINESS DAY. APPEALS MUST BE IN WRITING, SETTING FORTH THE NATURE OF THE ACTION AND THE BASIS UPON WHICH THE ACTION IS CONSIDERED TO BE IN ERROR, AND ADDRESSED TO THE CITY COUNCIL IN CARE OF THE CITY CLERK. AN APPEAL MUST BE ACCOMPANIED BY A ONE HUNDRED THIRTY SIX DOLLAR (\$136) FILING FEE, UNLESS THE ITEM INVOLVES A COASTAL PERMIT THAT IS APPEALABLE TO THE COASTAL COMMISSION, IN WHICH CASE THERE IS NO FEE. IF YOU CHALLENGE A DECISION OF THE PLANNING COMMISSION IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED AT THE PUBLIC HEARING DESCRIBED IN THIS AGENDA, OR IN WRITTEN CORRESPONDENCE DELIVERED TO THE CITY AT, OR PRIOR TO, THE PUBLIC HEARING.

**IF YOU REQUIRE SPECIAL ASSISTANCE IN ORDER TO ATTEND, INCLUDING NEEDS ADDRESSED BY THE AMERICANS WITH DISABILITIES ACT, PLEASE NOTIFY THE CITY AT LEAST 3 DAYS PRIOR TO THE MEETING BY CALLING (831) 475-7300**