



# City of Capitola Village Parking Permit Guidelines and Regulations

## • Village Parking Permit Entitlement

Household units occupied on a full-time basis, which have no off-street parking spaces, shall be entitled to receive a maximum of two village parking permits for vehicles legally registered to that household address.

Household units occupied on a full-time basis, which have one off-street parking space, and two or more vehicles legally registered to that household address shall be entitled to one village parking permit.

Household units with more than two vehicles legally registered to that household address may receive a free permit for the Upper/Lower Beach and Village Parking Lots.

Household units occupied on a part-time basis, including, vacation rentals and units periodically occupied by non-resident owners, which have no off-street parking spaces are entitled to a maximum of one transferable village parking permit.

## • Purchasing Parking Permits

Parking permits are valid from January to December of each calendar year.

Village permits may be purchased for \$50.00 each, beginning in mid-December.

If you are purchasing a parking permit for the first time you will need to provide proof of residency (lease agreement, PG&E bill, etc.) and current vehicle registration showing your Capitola address on all vehicles.

Existing permit holders can renew their permits in person or by mail with the Request to Renew Village Parking Permit form located on our website.

Permits may be given to company owned vehicles if you provide a letter from the company (on company letterhead) stating the vehicle is provided for your use. In this case, the vehicles' registration does not need to be changed to the Capitola address. You must meet all other requirements of your specific parking area.

Per Municipal Code 10.36.010 the Chief of Police has the right to suspend or revoke any permit issued by the City of Capitola for misuse.

10.36.070 Storage of Vehicles on Public Streets: No person who owns or has possession, custody or control of any vehicle shall park such vehicle upon any street or alley for more than a consecutive period of seventy-two hours. Any vehicles parked or stored in violation of this section may be removed by the police department to the extent authorized by Vehicle Code Section 22651 provided the procedures set forth in Vehicle Code Section 22850 are followed. (Ord. 931 § 1, 2008; Ord. 841 § 1, 2002; Ord. 663, 1988; Ord. 204 § 9.4, 1963)

For further information, you may call the Capitola Police Department Records Division at 831-475-4242, Monday through Friday from 8:00AM-5:00PM or refer to the Capitola Municipal Code Title 10, which covers vehicles and traffic.

# **IMPORTANT INFORMATION FOR** **CITY OF CAPITOLA PARKING PERMIT HOLDERS**

**Village parking permit holders are given the courtesy of a one-month grace period to obtain their parking permit. Village parking permit holders have until January 31<sup>st</sup> to renew their annual parking permit.**

**Any citations for not having a current year parking permit issued during the grace period may be considered for dismissal. Any citation issued for parking without a current village parking permit after the grace period has expired will NOT be dismissed, even if a current year parking permit is purchased. As with any citation issued, you have the right to an Administrative Review.**

**You may contest a citation by submitting a Request for Administrative Review to the Capitola Police Department or by completing an Online Contest Form at [www.paymycite.com/capitola](http://www.paymycite.com/capitola) within 21 days of citation issuance or by the due date indicated on the Notice of Delinquent Parking Violation.**

**\*\*It is the permit holder's responsibility to notify the police department of updated address information if they move, regardless of whether they are staying within the same parking permit area. Parking permit stickers issued to a specific vehicle are non-transferrable\*\***

**\*\*HANG TAG PERMITS MUST BE HUNG FROM THE REAR-VIEW MIRROR OF THE VEHICLE. PLACING THE PERMIT ON THE VEHICLE'S DASHBOARD IS NOT SUFFICIENT AND MAY RESULT IN A CITATION BEING ISSUED. THERE WILL BE A MAXIMUM OF THREE CITATIONS DISMISSED PER YEAR FOR FAILING TO HANG YOUR PERMIT FROM THE REAR-VIEW MIRROR. AGAIN, AS WITH ANY CITATION ISSUED, YOU HAVE THE RIGHT TO AN ADMINISTRATIVE REVIEW\*\***

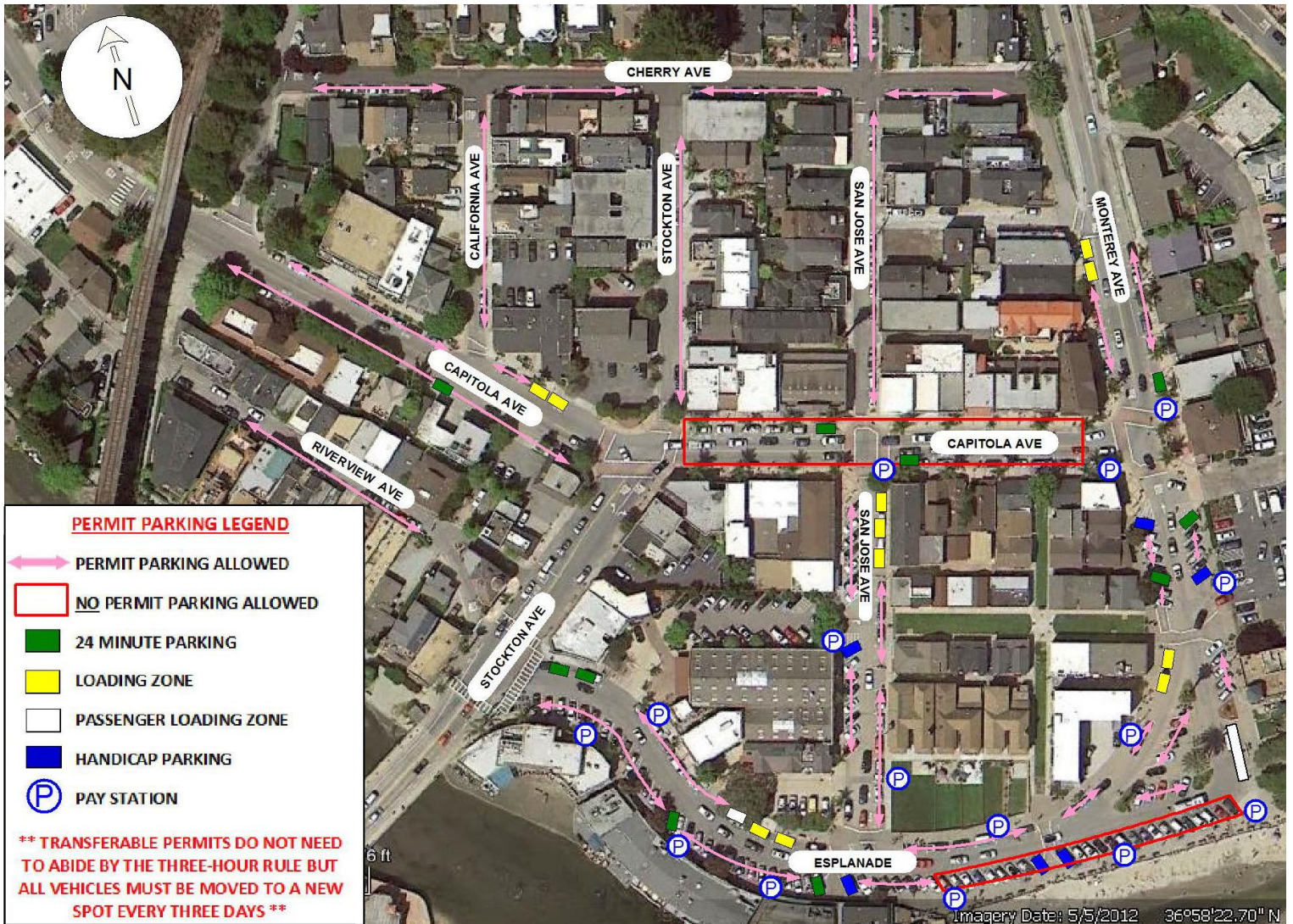
**THERE WILL NO LONGER BE ANY SUSPENSION OF PARKING PERMIT ENFORCEMENT.**

**Questions: Please contact our office at (831) 475-4242, Monday through Friday from 8:00AM-5:00PM.**



# City of Capitola

## Residential Village Parking Permit Map and Guidelines



- Village parking permits are valid in two-hour zones, three-hour zones and pay to park spaces only. Green Zone parking is permitted for a maximum of 24 minutes. Village parking permits are not valid in the following areas: Capitola Avenue (between Stockton and Monterey Avenues), the 24 parking spaces diagonal to the seawall on the ocean side of the Esplanade between Zelda's deck and the entrance to Esplanade Park and the City Hall Parking Lot.
- If, by on-site inspection, it is determined you have adequate off-street parking, your parking permit will be revoked or denied.
- Village parking permit holders may park in the Upper/Lower Beach and Village Parking Lots and are not required to pay at the pay station. It is illegal to back into any space in the Upper/Lower Beach and Village Parking Lots or any diagonal space. Front end of vehicle must be within 6 inches of the curb. (Ord. 10.36.220)
- No vehicle longer than 20 feet may be parked in a regular space in the Upper/Lower Beach Parking Lots. Week day only RV/ Bus parking permits are available for purchase at the police department during regular business hours.
- 10.36.070 Storage of Vehicles on Public Streets: No person who owns or has possession, custody or control of any vehicle shall park such vehicle upon any street or alley for more than a consecutive period of seventy-two hours. Any vehicles parked or stored in violation of this section may be removed by the police department to the extent authorized by Vehicle Code Section 22651 provided the procedures set forth in Vehicle Code Section 22850 are followed. (Ord. 931 § 1, 2008; Ord. 841 § 1, 2002; Ord. 663, 1988; Ord. 204 § 9.4, 1963)
- The Chief of Police may cancel any permit which is reasonably determined to have been used contrary to the provisions of Capitola City Ordinance 10.36.010 with the knowledge of or due to the negligence of the permit holder. Seven (7) days prior to the cancellation of a permit, the Chief of Police will send a notice of intention to cancel the permit to the residence noted on the permit application.