

ADA Self-Evaluation and Transition Plan

Capitola City Council

August 28, 2025

ADA Self-Evaluation and Transition Plan

Background – ADA Requirements



- Evaluate programs, services, and activities for non-discrimination.
- Identify and prioritize removal of physical barriers that limit accessibility (Transition Plan).
- Maintain a living document that tracks progress and updates as conditions change.

ADA Self-Evaluation and Transition Plan

Background – ADA Planning History



- 1994
 - Original ADA Transition Plan adopted (March 24, 1994).
- 2010
 - Partial review to identify remaining items from the 1994 plan.
- 2017
 - SZS Engineering retained for comprehensive update; facility inspections, program evaluations, and public outreach initiated.
- 2020–2023
 - Project delayed due to staff turnover and COVID-19 Pandemic.
- 2024–2025
 - Plan updated; facility reports refreshed; additional outreach conducted.

ADA Self-Evaluation and Transition Plan Background – Completed Improvements



- Capitola Library renovation.
- Capitola Wharf reconstruction.
- Community Center renovation.
- Right-of-Way upgrades and building accessibility improvements.

ADA Self-Evaluation and Transition Plan

Public Outreach



- Citywide survey and January 2025 community meeting at the Capitola Library.
- Outreach through social media, mailers, posters, and direct notices to organizations serving people with disabilities.
- Materials available in accessible formats upon request.

ADA Self-Evaluation and Transition Plan Plan Development and Structure



- Evaluation of City policies, procedures, and practices for accessibility.
- Inventory of City facilities: parks, buildings, and public right-of-way.
- Identification of barriers and recommended corrective actions.
- Guidance to incorporate ADA improvements into future projects and operations.

ADA Self-Evaluation and Transition Plan Prioritization



- Severity of barriers and level of impact to accessibility.
- Feasibility and cost-effectiveness of improvements.
- Community impact and geographic equity.
- Opportunities to bundle with planned capital projects.

ADA Self-Evaluation and Transition Plan Implementation Framework



- Barrier removal organized into multi-year phases aligned to the City's budgeting cycle.
- Facility reports serve as internal checklists during scoping and design.
- Track progress and update the living Plan as work is completed or new facilities are added.

ADA Self-Evaluation and Transition Plan

Plan Utilization



- Integrate ADA scopes into building renovations and roadway/corridor projects.
- Use facility checklists to scope work and verify compliance.
- Identify standalone ADA projects where bundling is not feasible.
- Apply prioritization criteria to annual CIP recommendations.
- Document barrier removal for accountability and grant readiness.

ADA Self-Evaluation and Transition Plan

Fiscal Impact



- Adoption of the Plan does not obligate immediate funding.
- Implementation costs will be programmed in the City's budget as projects are scoped.
- Use a mix of funding sources: dedicated accessibility funds and broader capital projects, where appropriate.

ADA Self-Evaluation and Transition Plan

Recommended Action



Adopt the City of Capitola's ADA Self-Evaluation and Transition Plan (dated January 6, 2025).